

# HRD & Training Forum 2010

The Human Resources Development and Training event for regional businesses

14th – 15th April 2010

Dubai International Convention & Exhibition Centre  
 United Arab Emirates

**DISCOUNTS**

Register before  
 25 February 2010 and pay  
**AED 2,465 (US\$ 670)!**

**YES, I want to register for the following sessions:**

Conference Day 1 & 2 (14th and 15th April 09.00 – 17.00 including workshops) AED 2,900 (US\$ 790)

Please choose your workshops;

**Day 1 Workshops 14th April 14.00 – 17.00**

Workshop A: Developing An Effective Nationalization Programme

or

Workshop B: Coaching & Mentoring

**Day 2 Workshops 15th April 14.00 – 17.00**

Workshop C: Strength- Based Leadership

or

Workshop D: Defining Your Talent Management Strategy

Delegate registration fees include conference workshops, luncheon, refreshments and a certificate of attendance

**Pay & Register online at [www.hrdandtraining.com](http://www.hrdandtraining.com)**

**INDIVIDUAL REGISTRATION: DELEGATE DETAILS**

Mr/Mrs/Ms	First Name	Surname	Job Title	Department	E-mail
1st Delegate					
2nd Delegate					
3rd Delegate					
4th Delegate					
5th Delegate					

**CORPORATE REGISTRATION:**

**DELEGATE DETAILS**

Organization Name: \_\_\_\_\_ Number of Delegates represented: \_\_\_\_\_  
 (Please provide Names and Title of Delegates on separate attachment)

Please provide us with following details:

Name of Department Head: \_\_\_\_\_ HR/Training Manager: \_\_\_\_\_

Establishment Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Country: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

No. of employees in your establishment:  0-49  50-249  250-499  500-999  1000+

Booking Contact Person: \_\_\_\_\_ Signature: \_\_\_\_\_

Cancellation: There is no refund policy but if you are unable to attend then you are welcome to send a substitute delegate in your place. Please Note: onsite Delegate registration will incur a surcharge of 25% over the published rates

Hotel & Accommodation Details: Dubai is extremely busy and failure to reserve your hotel room may result in hotel rooms being unavailable. BOOK NOW by contacting the hotel directly or contact the organizers for further information on special packages.

Avoid Visa Delays - BOOK NOW

Payment: An invoice will be sent upon receipt of your registration. Please tick if you would like to pay by Visa or Mastercard. Please note that full payment must be received prior to the event. Only those delegates whose fees have been paid in full will be admitted to the event. You can pay by UAE Company Cheque or by Bankers Demand Draft in UAE Dirhams or US Dollars. Please note that all US\$ Demand Drafts should be drawn on National Bank of Dubai and an extra amount of US\$10 should be added to cover bank clearing charges.

**All payments should be in favour of:**

International Conferences & Exhibitions LLC

A/C Number 0150079172, National Bank of Dubai, Sheikh Zayed Road Branch, Dubai, United Arab Emirates

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